

Capita Better Start Portal Workshop

A 'hands-on' workshop supporting your use of the Capital Better Start Portal to manage children's assessment data

Date: Wednesday 19th February 2020

Time: 2:00pm – 3:00pm

Venue: Castle Hill Centre

An opportunity to understand how to use the Capita Better Start Portal to manage early years outcomes data.

Save the Date!

A further workshop will take place on:

- 10th March 2020, 9:00am – 10:00am

Price: This is a free (fully funded) professional development opportunity.

Capita Better Start Portal Workshop

Description

This is a 'hands-on' workshop designed to support staff who would like a better understanding of how to access and use the Capita Better Start Portal. The session will support participants to track essential early years outcomes data on a termly basis. Find out how simple, essential reports can be generated for individual groups and cohorts.

What will I learn?

During this session, participants will:

- Get an understanding of how to access and use the Better Start Portal;
- Have the opportunity to use the portal to input assessments; and
- Find out how simple, essential reports can be generated for individual groups and cohorts.

Resources

You will receive links to users guides, access to free reporting and the tracking tool.

Delivered by: Bolton Start Well Service, Quality and Outcomes Team

Who is this course for?

This session is for all staff who are responsible for inputting children's assessment data into the Capita Better Start Portal, including EYFS Managers, EYFS Leaders and Administrators in the Bolton borough.

Booking Arrangements

For a place on this workshop, please book via our website www.boltonstartwell.org.uk/courses. E-mail: startwellbookings@bolton.gov.uk if you need assistance when booking online.

Commitments and Cancellations

In order to maintain best value, we need to run briefings on a maximum occupancy basis. If your place is confirmed but you are unable to attend, please send an alternative representative or cancel your place in writing by e-mailing: startwellbookings@bolton.gov.uk with a minimum of 24 hours' notice.

Disclaimer

If for any reason we have to cancel or postpone a session, we will notify all delegates booked onto the session as quickly as possible.