



Home Visits Protocol

High Needs Bases should follow their school's/setting's Home Visiting Policy when arranging a home visit. The Policy should include the following information.

- **Purpose**

Home visits help build relationships between the nursery and the family, and help children feel more comfortable at the nursery. A setting may conduct a home visit prior to the child starting in a High Needs Base to ensure a successful induction.

- **When they happen**

Home visits usually take place before a child starts attending the nursery, or at the beginning of their first term. These may also occur following a period of illness when a child is well enough to accept visitors but not to attend nursery, or if the child's attendance is of concern.

- **How they're conducted**

Staff usually visit in pairs, with one staff member talking to the parents and the other focusing on the child.

- **What happens**

During the visit, staff may:

- Introduce themselves to the child
- Play or read stories to the child
- Encourage parents to ask questions
- Share information about the child
- Complete admission paperwork

- **Safety**

Staff should follow child protection and safeguarding policies if they have any concerns about the child or family. They should also leave the premises if they feel unsafe or threatened.

- **What to expect from parents**

Parents can ask a staff member to leave at any time, and don't need to give a reason.