Inclusion Fund

Changes in circumstances form

This form is to be completed in the event of a change in circumstances that could affect the Inclusion Funding allocated to the child e.g. a child moves setting or will be absent from the setting for a prolonged period of time.

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| **Child Name:** |
| **Child D-O-B:** |
| **Setting Name:** |
| **EYIF Level receiving:**  |
| **Period of funding:** |
| **What are the details of the change in circumstances:** *child has left/will be absent for a long period/child not attended for extended period of time* |
| **Date of change:** |
| **Name of person informing of change:** |
| **Parental Signature:** |
| *Official use only:**Date received:**Date Informed FD:* |